

AUBURN-LEWISTON AIRPORT
Airport Board of Directors Meeting Minutes
January 21, 2021

The Auburn-Lewiston Airport Board of Directors meeting was held Remotely VIA Zoom at 5:30 p.m.

Present: Chair Sheats

Board Members Present: Carrier, Williams, LaChapelle, Hunter, and Gelinas.

Also Present: Rick Lanman, Airport Director; Suzanne Sheppard, and Robert Furey HTA; and Tom Ward, Tenant.

Absent: LaFontaine, Horn and Eastman.

Chair Sheats called the meeting to order at 5:35 p.m.

MINUTES – December 17, 2020.

ON MOTION BY MR. CARRIER SECOND BY MR. LACHAPELLE VOTE (1) TO ACCEPT THE MINUTES OF DECEMBER 17, 2020 AND PLACE ON FILE.

VOTE: 6:0

FINANCIAL REPORT – DECEMBER 2020

Director Lanman reviewed the financial report with the board. The airport is subsidizing the FBO as previously stated. This is not unusual in today's aviation world where municipalities are running the FBO (fixed based operation). Actual fuel sales are lagging payment between 10-15 days. Vehicle maintenance account will be over expended by year end, due to a broken snowplow. Snow and Ice Control is looking good due to surplus on hand from previous year. Director Lanman stated he will address the overages and curtailments in March/April. Comparison reports are tracking accordingly. The airport's large grants are just about completed as shown on the report.

The Parking Lot surplus of unspent money was approved by both city councils for transfer to the East Ramp Project (share unfunded by the FAA).

The lease payment due September 1 for the loan on the hangar has been postponed due to decrease in revenues brought on by COVID this summer. Director Lanman stated he would get a better idea if payment could be made to the cities by the next meeting in March. If this payment is deferred for this year, both cities will need to bring this item to the council for approval since it is part of their revenue for this budget year.

ON MOTION BY MR. CARRIER SECOND BY MS. HUNTER VOTE (2) TO ACCEPT THE FINANCIAL REPORT AS PRESENTED.

VOTE: 6:0

DIRECTOR'S REPORT – The meeting recording stops at this point and does not capture the rest of the meeting. While Director Lanman had notes concerning the Old and New Business there were no notes or other materials to create a proper record of his report or the public comment period.

ON MOTION BY MS. HUNTER SECOND BY MR. CARRIER VOTE (6) TO GO INTO EXECUTIVE SESSION TO DISCUSS REAL ESTATE PURSUANT TO 1 M.R.S.A. SEC. 405 (6) (C)

VOTE: 6:0

ON MOTION BY MS. WILLIAMS SECOND BY MS. HUNTER VOTE (7) TO COME OUT OF EXECUTIVE SESSION WITH NO ACTION AT PRESENT TIME AND ADJOURN THE MEETING AT 7 P.M.

VOTE: 6:0

Respectfully submitted,

**Rick Lanman, AAE, ACE
Airport Director**