

AUBURN-LEWISTON AIRPORT
Airport Board of Directors Meeting Minutes
March 4, 2021

The Auburn-Lewiston Airport Board of Directors meeting was held Remotely VIA Zoom at 5:30 p.m.

Present: Chair Sheats

Board Members Present: Carrier, Williams, Hunter, Gelinas, LaFontaine, Blais and Holmes.

Also Present: Rick Lanman, Airport Director; Suzanne Sheppard, HTA; Nikolas Ippolito, Gale Assoc.; Mr. Platz, local pilot; and Devon Smith, representing Proctor and Gamble.

Absent: Board Member Horn.

Chair Sheats called the meeting to order at 5:30 p.m.

MINUTES – January minutes will be submitted at the next meeting with March 2021.

Chair Sheats stated during the Zoom meetings, plaques have not been given out due to the pandemic. We would like to welcome new members to the board. Glen Holmes, City of Auburn- Director of Business and Community replacing Ms. Eastman and Marc Blais replacing Rick LaChapelle representing Lewiston.

FINANCIAL REPORT – FEBRUARY 2021

Chair Sheats stated the report was available and open for questions.

DIRECTOR'S REPORT

→ Construction Plan Update –

- Runway Construction – Grooving, markings and repairing Runway 4 will begin this spring and be finalized by summer.
- Landside Parking Lot – Director Lanman stated there was no progress report on this item.
- Fuel Farm- The new fuel tanks have been installed and currently we are awaiting a mobile cart for the avgas. The airport will not remove the old system until the new system has been fully operational and tested. There will be no lapse in service.
- East Ramp Rehabilitation – There was a public meeting with the FAA to finalize the plan for the updates on the East Ramp. The FAA does not have much lead way due to Congress. Portion of this grant is being locally funded. Ms. Sheppard stated permitting is being worked on and going out to bid for the grant process before May 3.

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→ High School Graduation Planning-

The airport will be hosting the high school graduations to five schools this year. Leeds and Poland will be added this year. Lewiston, Edward Little and Oak will be returning. A small nominal fee may be charged, and any additional costs to the airport will be collected by the individual High Schools. A letter notifying the graduations taking place will be forward to the FAA for approval. The runway will need to partial close.

PUBLIC COMMENT – None

Old Business–

FAA AIRPORT IMPROVEMENT GRANT FOR LAND PURCHASE FOSTER ROAD PROPERTY

Director Lanman updated the board and is working with HTA to get the land grant in for processing. A section of the land allows the seller to purchase 12 acres back at a set price if it was needed for an ongoing project. The project is completed and now we are looking to release the option with ABDC. They were willing to release the agreement for a price of \$5,000 and that price was negotiated down to \$2,500 and the airport will own it free and clear. Once the grant has been finalized, the airport is looking for an August turn around. Ms. Hunter stated once the agreement is finalized, a motion from the board will be needed.

New Business-

BID ACCEPTANCE FOR FBO RAMP TANK REMOVAL AND RECONSTRUCTION.

The airport received 3 bids for the tank removal project and the acceptable low bidder was from Gaftek in the amount of \$563,150. They were also the company who installed the new tanks.

ON MOTION BY MS. HUNTER SECOND BY MS. WILLIAMS VOTED (1) TO APPROVE THE BID FROM GAFTEK IN THE AMOUNT OF \$563,150 TO REMOVE THE OLD FUEL FARM TANKS AND RECONSTRUCT THE FUEL APRON.

VOTE: 8:0

ON MOTION BY MS. HUNTER SECOND BY MS. WILLIAMS VOTED (2) TO GO INTO EXECUTIVE SESSION TO DISCUSS REAL ESTATE PURSUANT TO 1 M.R.S.A. SEC. 405 (6) (C)

VOTE: 8:0

ON MOTION BY MS. WILLIAMS SECOND BY MS. HUNTER VOTED (3) TO COME OUT OF EXECUTIVE SESSION WITH NO ACTION AT PRESENT TIME AND ADJOURN THE MEETING.

VOTE: 8:0

Respectfully submitted,

**Rick Lanman, AAE, ACE
Airport Director**