

**AUBURN-LEWISTON AIRPORT
BOARD OF DIRECTORS
MEETING NOTIFICATION
2 DECEMBER 2021**

PLEASE BE ADVISED THIS IS A HYBRID ZOOM MEETING. THOSE WISHING TO ATTEND IN-PERSON MAY APPEAR AT AUBURN CITY HALL, 60 COURT STREET, SECOND FLOOR IN THE COMMUNITY ROOM.

****THOSE WISHING TO PARTICIPATE VIA ZOOM MUST REGISTER IN ADVANCE FOR THIS MEETING. DEADLINE FOR REGISTRATION IS 4:30 P.M. December 2, 2021. ANYONE ATTEMPTING TO REGISTER AFTER THAT DATE AND TIME WILL NOT BE ADMITTED TO THE MEETING.****

****TO REGISTER, THE FOLLOWING WILL BE REQUIRED: FIRST AND LAST NAME, VALID EMAIL ADDRESS AND PHONE NUMBER. INCOMPLETE REGISTRATIONS WILL NOT BE ACCEPTED.****

****PARTICIPANTS WILL BE MUTED FOR THE DURATION OF THE MEETING UNLESS YOU RAISE YOUR HAND AND REQUEST TO SPEAK. AT THAT TIME, A REQUEST TO UNMUTE WILL BE SENT TO YOU BY THE HOST. PARTICIPANTS WILL NOT BE ALLOWED TO UNMUTE THEMSELVES WITHOUT PERMISSION FROM THE HOST.****

****THIS MEETING WILL BE RECORDED, SAVED TO THE CLOUD AND SHARED. PLEASE NOTE, CLOUD RECORDINGS MAY TAKE UP TO 72 HOURS TO UPLOAD****

Auburn Lewiston Airport is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/83169548844>

Meeting ID: 831 6954 8844

AGENDA

12/02/2021

Regular Monthly Meeting – 5:30 pm

1. Call to Order and declare a quorum is present (Chair)
2. Recognition of Brian Carrier's last meeting
3. Minutes: November 7, 2021 (Chair) (motion)
4. RKO Annual Audit
5. Financial Report (Treasurer) (motion)
6. Public Comments – Open for members of the public for items other than on this agenda; agenda items will be discussed during the item's time. When recognized by the Chair, please stand, and clearly state your name and relationship to the airport.
7. Airport Manager's Report
 - a. Fuel Ramp Construction update
 - b. Staff Training Report: Review policies. Classroom and hands on aircraft De-icing training for line personnel.
 - c. Next event a "Toy Fly".
8. New business-
9. Old Business
 - a. Update on Manager Search
 - b. Update on restaurant
 - c. CIP
10. Next regular meeting: January 6, **2022** (Hybrid/City Hall)
11. Adjournment