

**AUBURN-LEWISTON AIRPORT  
BOARD OF DIRECTORS  
MEETING NOTIFICATION  
4 NOVEMBER 2021**

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**PLEASE BE ADVISED THIS IS A HYBRID ZOOM MEETING. THOSE WISHING TO ATTEND IN-PERSON MAY APPEAR AT AUBURN CITY HALL, 60 COURT STREET, SECOND FLOOR IN THE COMMUNITY ROOM.**

**\*\*THOSE WISHING TO PARTICIPATE VIA ZOOM MUST REGISTER IN ADVANCE FOR THIS MEETING. DEADLINE FOR REGISTRATION IS 4:30 P.M. NOVEMBER 4 2021. ANYONE ATTEMPTING TO REGISTER AFTER THAT DATE AND TIME WILL NOT BE ADMITTED TO THE MEETING.\*\***

**\*\*TO REGISTER, THE FOLLOWING WILL BE REQUIRED: FIRST AND LAST NAME, VALID EMAIL ADDRESS AND PHONE NUMBER. INCOMPLETE REGISTRATIONS WILL NOT BE ACCEPTED.\*\***

**\*\*PARTICIPANTS WILL BE MUTED FOR THE DURATION OF THE MEETING UNLESS YOU RAISE YOUR HAND AND REQUEST TO SPEAK. AT THAT TIME, A REQUEST TO UNMUTE WILL BE SENT TO YOU BY THE HOST. PARTICIPANTS WILL NOT BE ALLOWED TO UNMUTE THEMSELVES WITHOUT PERMISSION FROM THE HOST.\*\***

**\*\*THIS MEETING WILL BE RECORDED, SAVED TO THE CLOUD AND SHARED. PLEASE NOTE, CLOUD RECORDINGS MAY TAKE UP TO 72 HOURS TO UPLOAD\*\***

**Auburn Lewiston Airport is inviting you to a scheduled Zoom meeting.**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/81120504573>

**Meeting ID: 811 2050 4573**

# AGENDA

## 11/04/2021

### Regular Monthly Meeting – 5:30 pm

1. Call to Order and declare a quorum is present (Chair)
2. Executive Session –Consult Attorney pursuant to 1 M.R.S.A. Sec. 405 (6)(E).
3. Board Vice Chair Elections –To replace Mr. Holms who is now Chair. (Chair) (motion)
4. Minutes: November 7, 2021 (Chair) (motion)
5. Financial Report (Treasurer) (motion)
6. Public Comments – Open for members of the public for items other than on this agenda; agenda items will be discussed during the item's time. When recognized by the Chair, please stand, and clearly state your name and relationship to the airport.
7. Interlocal Agreement Discussion
8. Disposal of Airport Property Discussion
9. Airport Manager's Report
  - a. Fuel Ramp Construction update
  - b. Staff Training Report: Blood borne pathogens, hearing protection, and dealing with difficult customers; online and in-person. Hands on GPU training for line personnel. Manager attended Impairment Identification Training. Confirmed our Drug Testing Procedures are correct.
  - c. FAA found no negative indications on their inspections of our sumped 100LL fuel.
  - d. October 17<sup>th</sup> we had our first Fall Foliage Fly in. Prospective Restaurant operator provided food. Next event a "Toy Fly".
10. New business- Bid package approval for Wheeled Loader with options (Approved CIP item)
11. Old Business
  - a. Update on Manager Search
  - b. Update on restaurant
  - c. CIP
12. Next regular meeting: 2 December 2021 (Hybrid/City Hall)
13. Adjournment