



**Auburn Lewiston Municipal Airport
Board of Directors
Meeting Agenda
June 14, 2023 5:30 P.M.
Administrative Conference Room 80 Airport Drive, Auburn, Maine**

Board of Directors Meeting

- I. Consent Items – All items with an asterisk (*) are considered routine and will be enacted by one motion.**
- II. Minutes**
 - 1. May 17, 2023 Board Meeting, June 7, 2023 Board Meeting**
- III. Financial Report – Treasurer**
- IV. Communications**
- V. Public Comment – *Members of the public are invited to speak to the Board of Directors about any issue directly related to airport business.***
- VI. Old Business**
- VII. New Business**
 1. Authorizing the Board Chair to submit appropriate documentation to appoint Rita Beaudry, Grants Manager for the City of Auburn, as Entity Administrator within the Federal System for Award Management (SAM)
 2. Authorizing the Board Chair to execute modification #2 for East Apron Contract with Hoyle Tanner with
 3. Approving the FAA/MaineDOT 5-Year Capital Improvement Plan
 4. Approving the Fiscal Year 2024 Airport Budget
 5. Authorizing the Board Chair to submit the Corrective Action Plan memo to the FAA pursuant to their Land Use Inspection Report
 6. Election of Open Officer Positions
 - i. Vice-Chair
 - ii. Secretary
- VIII. Reports**
 1. Chairman's Report
 - a. Discussion of Minimum Standards/Rules and Regulations Work Group
 - b. Discussion of Airport Operations/Standard Operating Procedures Work Group
 2. Board of Directors Reports

IX. Executive Sessions

1. Real estate negotiation (Pursuant to 1 MRSA 405(6)c)

X. Adjournment

Executive Session: On occasion, the Board of Directors discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Director must make a motion in public. The motion must be recorded. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable are:

A. Discussion of personnel issues

C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency

D. Labor contracts

E. Contemplated litigation