



**Auburn Lewiston Municipal Airport - Board of Directors - Meeting Agenda
November 13, 2024 5:30 P.M.
Administrative Conference Room 80 Airport Drive, Auburn, Maine**

Call to Order

WORKSHOP – FY26-30 Draft Capital Improvement Plan Presentation and Discussion

- I. Consent Items**
- II. Minutes**
 1. October 16, 2024 Meeting
- III. Financial Report – Treasurer**
 1. FY 2025 YTD Financials
 2. Fuel Sales Year over Year Comparisons
- IV. Communications –**
- V. Public Comment –** *Members of the public are invited to speak to the Board of Directors about any issue directly related to airport business.*
- VI. Old Business - None**
- VII. New Business - None**
- VIII. Reports**
 1. Airport Director Report
 - Update on Line Services
 - Update on CDS/T-hangar development
 - Update on Private Box Hangar Development/Fielding Properties LLC
 2. Board of Directors Reports
- IX. Executive Sessions - None**
- X. Adjournment** (Next Board Meeting, January 8, 2025)



**Auburn Lewiston Municipal Airport - Board of Directors - Meeting Minutes
October 16, 2024 5:30 P.M.
Administrative Conference Room 80 Airport Drive, Auburn, Maine**

Call to Order at 5:34 PM

I. Consent Items

II. Minutes

1. September 11, 2024 Meeting – On a motion by P. Crowell, Seconded by M. Garside, minutes accepted by a vote of 6-0.

III. Financial Report – Treasurer

1. FY 2025 YTD Financials – On a motion by P. Crowell, seconded by M. Garside, financial report accepted by a vote of 6-0.
2. Fuel Sales Year over Year Comparisons

IV. Communications –

V. Public Comment – *Members of the public are invited to speak to the Board of Directors about any issue directly related to airport business. - None*

VI. Old Business

VII. New Business

1. Authorizing the execution of an interim non-aeronautical lease with T Brooks Holdings LLC for parking on Lewiston Junction Road – On a motion by M. Garside, seconded by T. Roy, motion to authorize was passed 6-0.
2. Authorizing the execution of a Second Amendment to the Dirigo Aerospace Operating Rights and Lease Agreement – On a motion by P. Crowell, seconded by T. Roy, motion to authorize was passed 6-0.

VIII. Reports

1. Airport Director Report
 - Update on CDS/T-hangar development
 - Update on Private Box Hangar Development/Fielding Properties LLC
2. Board of Directors Reports

IX. Executive Sessions

1. Pursuant 1 MRSA 405(6) A – Discussion of a Personnel Matter – On a motion by M. Garside, seconded by T. Roy, the board voted 6-0 to enter executive session.

2. Pursuant 1 MRSA 405(6) C – Discussion of a Real Estate Negotiation (Restaurant Space), Possible Action to Follow. On a motion by M. Blais, seconded by M. Garside, the board entered executive session.
 - i. Upon exiting executive session, a motion was made by M. Garside and seconded by T. Roy to authorize the Airport Director to negotiate and execute a lease agreement with Maplewood BBQ of Minot, Maine for use of the kitchen space in the terminal building. The motion carried 6-0.
3. Pursuant 1 MRSA 405(6) C – Discussion of a Real Estate Negotiation (Private Box Hangar Development) – On a motion by P. Crowell, seconded by M. Garside, motion to enter executive session passed 6-0.
4. **ADDED ITEM** Pursuant 1 MRSA 405(6) C – Discussion of a Real Estate Negotiation (Christian Hill) – On a motion by T. Roy, seconded by M. Blais, motion to enter executive session passed 6-0.
5. **ADDED ITEM** Pursuant 1 MRSA 405(6) C – Discussion of a Real Estate Negotiation (Commercial Operator Request) – Motion by T. Roy, seconded by M. Garside, motion to enter executive session passed 6-0.

X. Adjournment (Next Board Meeting, November 13, 2024 (**CIP Review Workshop**)) – Motion to adjourn made by M. Blais, seconded by T. Roy, vote carried 6-0.

Executive Session: On occasion, the Board of Directors discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Director must make a motion in public. The motion must be recorded. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable are:

A. Discussion of personnel issues

C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency

D. Labor contracts

E. Contemplated litigation

YEAR-TO-DATE BUDGET REPORT

| FOR 2025 04 | | | | | | | | |
|---------------------------------|-----------------|------------------|----------------|--------------|--------------|------------------|----------|--|
| ACCOUNTS FOR: | ORIGINAL APPROP | TRANFRS/ADJSTMTS | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED | |
| 9000 Airport Operations | | | | | | | | |
| 9001 Airport Personnel | | | | | | | | |
| 9001 611000 Regular Salaries | 170,000 | 0 | 170,000 | .00 | .00 | 170,000.00 | .0% | |
| 9001 613000 Overtime | 9,000 | 0 | 9,000 | .00 | .00 | 9,000.00 | .0% | |
| 9001 617020 Fringe Benefits | 118,283 | 0 | 118,283 | 19,078.00 | .00 | 99,205.00 | 16.1% | |
| 9001 617030 Professional Develo | 15,000 | 0 | 15,000 | 3,424.69 | .00 | 11,575.31 | 22.8% | |
| TOTAL NO PROJECT | 312,283 | 0 | 312,283 | 22,502.69 | .00 | 289,780.31 | 7.2% | |
| TOTAL Airport Personnel | 312,283 | 0 | 312,283 | 22,502.69 | .00 | 289,780.31 | 7.2% | |
| 9002 Airport Operations | | | | | | | | |
| 9002 611000 Regular Salaries | 0 | 0 | 0 | 70,709.95 | .00 | -70,709.95 | 100.0% | |
| 9002 613000 OT - Regular | 0 | 0 | 0 | 988.34 | .00 | -988.34 | 100.0% | |
| 9002 617020 Fringe Benefits | 0 | 0 | 0 | 14,023.34 | .00 | -14,023.34 | 100.0% | |
| 9002 617030 Professional Develo | 0 | 0 | 0 | 3,734.14 | .00 | -3,734.14 | 100.0% | |
| 9002 628000 Contract Services | 0 | 0 | 0 | 55,467.58 | .00 | -55,467.58 | 100.0% | |
| 9002 628016 Legal Services | 0 | 0 | 0 | 3,178.00 | .00 | -3,178.00 | 100.0% | |
| 9002 628019 Building Repairs | 0 | 0 | 0 | 13,539.49 | .00 | -13,539.49 | 100.0% | |
| 9002 628020 Vehicle Repairs | 0 | 0 | 0 | 1,686.73 | .00 | -1,686.73 | 100.0% | |
| 9002 628039 AIRFIELD MAINTENANC | 0 | 0 | 0 | 1,044.54 | .00 | -1,044.54 | 100.0% | |
| 9002 633030 Fuels and Oil for V | 26,000 | 0 | 26,000 | 78.75 | .00 | 25,921.25 | .3% | |
| 9002 633040 Snow and Ice Contro | 1,000 | 0 | 1,000 | .00 | .00 | 1,000.00 | .0% | |
| 9002 633042 Pavement Maintenanc | 0 | 0 | 0 | 1,336.56 | .00 | -1,336.56 | 100.0% | |
| 9002 640000 Telephones/Cell Sti | 0 | 0 | 0 | 2,762.78 | .00 | -2,762.78 | 100.0% | |
| 9002 641100 utilities | 115,000 | 0 | 115,000 | 3,792.49 | .00 | 111,207.51 | 3.3% | |
| TOTAL NO PROJECT | 142,000 | 0 | 142,000 | 172,342.69 | .00 | -30,342.69 | 121.4% | |
| TOTAL Airport Operations | 142,000 | 0 | 142,000 | 172,342.69 | .00 | -30,342.69 | 121.4% | |
| 9003 Airport Maintenance | | | | | | | | |
| 9003 628000 PS - Gen/Profession | 140,000 | 0 | 140,000 | .00 | .00 | 140,000.00 | .0% | |
| 9003 628019 Building Maintenanc | 33,000 | 0 | 33,000 | 6,620.14 | .00 | 26,379.86 | 20.1% | |
| 9003 628020 Vehicle Maintenance | 25,000 | 0 | 25,000 | 1,663.41 | 9,000.00 | 14,336.59 | 42.7% | |
| 9003 628021 Radio Maintenance | 1,500 | 0 | 1,500 | .00 | .00 | 1,500.00 | .0% | |

YEAR-TO-DATE BUDGET REPORT

FOR 2025 04

| ACCOUNTS FOR: | ORIGINAL APPROP | TRANFRS/ADJSTMTS | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|---------------------------------|-----------------|------------------|----------------|--------------|--------------|------------------|----------|
| 9000 Airport Operations | | | | | | | |
| 9003 628038 Electrical Maintena | 4,000 | 0 | 4,000 | .00 | .00 | 4,000.00 | .0% |
| 9003 628039 Airfield Maintenanc | 32,250 | 0 | 32,250 | 6,480.86 | -532.10 | 26,301.24 | 18.4% |
| 9003 633041 Computer/Office Mac | 10,000 | 0 | 10,000 | 226.97 | .00 | 9,773.03 | 2.3% |
| 9003 633042 Pavement Maintenanc | 29,000 | 0 | 29,000 | 17,479.50 | .00 | 11,520.50 | 60.3% |
| TOTAL NO PROJECT | 274,750 | 0 | 274,750 | 32,470.88 | 8,467.90 | 233,811.22 | 14.9% |
| TOTAL Airport Maintenance | 274,750 | 0 | 274,750 | 32,470.88 | 8,467.90 | 233,811.22 | 14.9% |

9004 Airport Administration

| | | | | | | | |
|---------------------------------|---------|---|---------|-----------|-----|------------|-------|
| 9004 620000 Advertising and Pr | 7,500 | 0 | 7,500 | .00 | .00 | 7,500.00 | .0% |
| 9004 628000 Professional Servic | 42,800 | 0 | 42,800 | .00 | .00 | 42,800.00 | .0% |
| 9004 628016 Legal Services | 20,000 | 0 | 20,000 | -1,884.00 | .00 | 21,884.00 | -9.4% |
| 9004 628041 Hangar Lease | 115,000 | 0 | 115,000 | .00 | .00 | 115,000.00 | .0% |
| 9004 628056 Life Flight Land Fu | 12,000 | 0 | 12,000 | .00 | .00 | 12,000.00 | .0% |
| 9004 633000 Office Supplies | 2,500 | 0 | 2,500 | 248.48 | .00 | 2,251.52 | 9.9% |
| 9004 640000 Telephone and Inter | 9,000 | 0 | 9,000 | .00 | .00 | 9,000.00 | .0% |
| 9004 645000 Insurance Premiums | 33,400 | 0 | 33,400 | 15,438.00 | .00 | 17,962.00 | 46.2% |
| TOTAL NO PROJECT | 242,200 | 0 | 242,200 | 13,802.48 | .00 | 228,397.52 | 5.7% |
| TOTAL Airport Administration | 242,200 | 0 | 242,200 | 13,802.48 | .00 | 228,397.52 | 5.7% |

9010 Airport-FBO

| | | | | | | | |
|----------------------------|---|---|---|----------|-----|-----------|--------|
| 9010 633047 PROCESSING FEE | 0 | 0 | 0 | 5,336.78 | .00 | -5,336.78 | 100.0% |
| TOTAL NO PROJECT | 0 | 0 | 0 | 5,336.78 | .00 | -5,336.78 | 100.0% |
| TOTAL Airport-FBO | 0 | 0 | 0 | 5,336.78 | .00 | -5,336.78 | 100.0% |

9015 Services (FBO) Expenses

| | | | | | | | |
|---------------------------------|---------|---|---------|------------|-----|-----------|--------|
| 9015 620000 Advertising | 0 | 0 | 0 | 789.00 | .00 | -789.00 | 100.0% |
| 9015 628000 Prof/Contracted Ser | 200,500 | 0 | 200,500 | 116,785.60 | .00 | 83,714.40 | 58.2% |
| 9015 628019 Building Maintenanc | 0 | 0 | 0 | 6,260.97 | .00 | -6,260.97 | 100.0% |
| 9015 628021 Plant Equipment | 1,800 | 0 | 1,800 | 376.50 | .00 | 1,423.50 | 20.9% |

YEAR-TO-DATE BUDGET REPORT

| FOR 2025 04 | | | | | | | | | |
|---------------|-------------------------------|---------------------|-----------|---------|--------------|--------------|-------------|------------|-------|
| ACCOUNTS FOR: | | ORIGINAL | TRANFRS/ | REVISED | | | AVAILABLE | PCT | |
| 9000 | Airport Operations | APPROP | ADJSTMTS | BUDGET | YTD EXPENDED | ENCUMBRANCES | BUDGET | USED | |
| 9015 | 628041 | FBO HANGAR LOAN | 0 | 0 | 115,000.00 | .00 | -115,000.00 | 100.0% | |
| 9015 | 628044 | Ground Support Equi | 9,700 | 0 | 9,700 | 2,707.43 | 6,992.57 | 27.9% | |
| 9015 | 628071 | Fuel Flowage | 17,500 | 0 | 17,500 | 6,237.70 | 11,262.30 | 35.6% | |
| 9015 | 633000 | Office Supplies | 0 | 0 | 0 | 571.64 | -571.64 | 100.0% | |
| 9015 | 633030 | Fuels & Oils | 702,500 | 0 | 702,500 | 231,672.84 | 307,206.02 | 56.3% | |
| 9015 | 641100 | Utilities | 0 | 0 | 0 | 7,614.41 | -7,614.41 | 100.0% | |
| | TOTAL NO PROJECT | | 932,000 | 0 | 932,000 | 488,016.09 | 163,621.14 | 280,362.77 | 69.9% |
| | TOTAL Services (FBO) Expenses | | 932,000 | 0 | 932,000 | 488,016.09 | 163,621.14 | 280,362.77 | 69.9% |
| | TOTAL Airport Operations | | 1,903,233 | 0 | 1,903,233 | 734,471.61 | 172,089.04 | 996,672.35 | 47.6% |
| | TOTAL EXPENSES | | 1,903,233 | 0 | 1,903,233 | 734,471.61 | 172,089.04 | 996,672.35 | |

YEAR-TO-DATE BUDGET REPORT

| FOR 2025 04 | | | | | | | | | |
|----------------------------------|-----------------|------------------|----------------|---------------|--------------|------------------|----------|--|--|
| ACCOUNTS FOR: | ORIGINAL APPROP | TRANFRS/ADJSTMTS | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED | | |
| 9000 Airport Operations | | | | | | | | | |
| 9000 Airport Operations | | | | | | | | | |
| 9000 420035 Fees - Fuel Flowage | -18,500 | 0 | -18,500 | -8,297.12 | .00 | -10,202.88 | 44.8% | | |
| 9000 420040 Fees - Landings | -40,000 | 0 | -40,000 | -19,452.96 | .00 | -20,547.04 | 48.6% | | |
| 9000 429005 Christian Hill Mate | -100,000 | 0 | -100,000 | -23,319.07 | .00 | -76,680.93 | 23.3% | | |
| 9000 429025 Rental Fees | -175,000 | 0 | -175,000 | -77,832.23 | .00 | -97,167.77 | 44.5% | | |
| TOTAL NO PROJECT | -333,500 | 0 | -333,500 | -128,901.38 | .00 | -204,598.62 | 38.7% | | |
| TOTAL Airport Operations | -333,500 | 0 | -333,500 | -128,901.38 | .00 | -204,598.62 | 38.7% | | |
| 9005 Airport Other Income | | | | | | | | | |
| 9005 401600 Municipal Subsidy | -410,000 | 0 | -410,000 | -307,500.00 | .00 | -102,500.00 | 75.0% | | |
| 9005 420063 Service Fees | -500 | 0 | -500 | -870.00 | .00 | 370.00 | 174.0% | | |
| 9005 422000 Investment Income | -3,000 | 0 | -3,000 | -1,109.78 | .00 | -1,890.22 | 37.0% | | |
| 9005 429013 Sale of Assets | -75,000 | 0 | -75,000 | -204,143.16 | .00 | 129,143.16 | 272.2% | | |
| 9005 429019 FLIGHT SIMULATOR | -2,000 | 0 | -2,000 | .00 | .00 | -2,000.00 | .0% | | |
| TOTAL NO PROJECT | -490,500 | 0 | -490,500 | -513,622.94 | .00 | 23,122.94 | 104.7% | | |
| TOTAL Airport Other Income | -490,500 | 0 | -490,500 | -513,622.94 | .00 | 23,122.94 | 104.7% | | |
| 9010 Airport-FBO | | | | | | | | | |
| 9010 420035 Fees - Fuel and Oi | -1,007,750 | 0 | -1,007,750 | -384,276.51 | .00 | -623,473.49 | 38.1% | | |
| 9010 420051 Tie Down/Hangar/Co | -60,000 | 0 | -60,000 | -23,435.00 | .00 | -36,565.00 | 39.1% | | |
| 9010 420059 Fees-Catering | 0 | 0 | 0 | -3,146.35 | .00 | 3,146.35 | 100.0% | | |
| 9010 420060 After Hour Call out | -10,000 | 0 | -10,000 | -10,950.00 | .00 | 950.00 | 109.5% | | |
| 9010 420061 Flight Line Service | -7,000 | 0 | -7,000 | -3,950.00 | .00 | -3,050.00 | 56.4% | | |
| 9010 420064 Rental Car | -3,000 | 0 | -3,000 | -1,723.56 | .00 | -1,276.44 | 57.5% | | |
| 9010 420086 TRANSIENT TIE DOWN/ | 0 | 0 | 0 | -8,860.00 | .00 | 8,860.00 | 100.0% | | |
| 9010 420911 Facility Fee | 0 | 0 | 0 | -21,145.00 | .00 | 21,145.00 | 100.0% | | |
| TOTAL NO PROJECT | -1,087,750 | 0 | -1,087,750 | -457,486.42 | .00 | -630,263.58 | 42.1% | | |
| TOTAL Airport-FBO | -1,087,750 | 0 | -1,087,750 | -457,486.42 | .00 | -630,263.58 | 42.1% | | |
| TOTAL Airport Operations | -1,911,750 | 0 | -1,911,750 | -1,100,010.74 | .00 | -811,739.26 | 57.5% | | |
| TOTAL REVENUES | -1,911,750 | 0 | -1,911,750 | -1,100,010.74 | .00 | -811,739.26 | | | |

BALANCE SHEET FOR 2025 4

| FUND: 9000 Airport Operations | | | NET CHANGE FOR PERIOD | ACCOUNT BALANCE |
|-------------------------------|--------|-------------------------------|--------------------------|----------------------|
| ASSETS | | | | |
| 9000 | 011010 | Airport Checking | -210,817.49 | 514,061.98 |
| 9000 | 011030 | Cash-Petty Cash | .00 | 700.00 |
| 9000 | 011140 | Interest Receivable | .00 | .01 |
| 9000 | 011530 | Accounts Receivable | -4,053.37 | 148,474.62 |
| 9000 | 011540 | Allowance for Uncollect Accts | .00 | -1,747,727.63 |
| 9000 | 011545 | Lease Receivable | .00 | 3,028,598.23 |
| 9000 | 011810 | Prepaid Expenses | .00 | 27,880.51 |
| 9000 | 011900 | INVENTORY FOR RESALE | .00 | 58,465.97 |
| 9000 | 012110 | Land | .00 | 1,717,208.27 |
| 9000 | 012111 | Land Improvements | .00 | 26,972,543.84 |
| 9000 | 012112 | Construction In Progress | .00 | 1,941,472.98 |
| 9000 | 012310 | Buildings & Bldg Improvements | .00 | 4,458,442.82 |
| 9000 | 012410 | Machinery & Equipment | .00 | 1,763,883.52 |
| 9000 | 012900 | Accumulated Depreciation | .00 | -17,876,614.76 |
| 9000 | 013000 | DEF OUTFLOW-NET PENSION | .00 | 32,758.94 |
| 9000 | 016000 | DUE TO / DUE FROM | 283,767.70 | -14,467,599.33 |
| TOTAL ASSETS | | | 68,896.84 | 6,572,549.97 |
| LIABILITIES | | | | |
| 9000 | 024210 | Accounts Payable | .00 | -11,000.00 |
| 9000 | 024230 | Loan Payable-City of Auburn | .00 | -599,531.67 |
| 9000 | 024231 | Loan Payable-City of Lewiston | .00 | -599,531.67 |
| 9000 | 024240 | ACCRUED INTEREST | .00 | -20,426.13 |
| 9000 | 024610 | Accrued Payroll | .00 | -3,150.30 |
| 9000 | 024611 | Compensated Absences | .00 | -23,502.74 |
| 9000 | 024730 | ICMA Deferred Comp-City | 17,786.94 | -240.00 |
| 9000 | 024734 | ME State Retirement | 1,649.58 | -734.36 |
| 9000 | 024742 | ICMA-Airport | -112.57 | -884.55 |
| 9000 | 024758 | MMA Health Ins-Airport | -1,218.36 | -1,218.36 |
| 9000 | 024765 | Dental | -43.80 | -43.83 |
| 9000 | 024772 | Flex Spending-Airport | -100.00 | -440.00 |
| 9000 | 024773 | Vision | -5.60 | -2.80 |
| 9000 | 024829 | DUE TO STATE - SALES TAX | .00 | -149.37 |
| 9000 | 025000 | DEF INFLOW NET PENSION | .00 | -23,516.00 |
| 9000 | 026000 | NET PENSION LIABILITY | .00 | -40,564.00 |
| 9000 | 029000 | Deferred Inflow - Leases | .00 | -1,238,990.41 |
| TOTAL LIABILITIES | | | 17,956.19 | -2,563,926.19 |
| FUND BALANCE | | | | |
| 9000 | 037000 | Ctrl Total - Encumbrances | -31,611.02 | 198,569.23 |
| 9000 | 037100 | FB ASSIGNED CITY | .00 | -1,836,398.00 |
| 9000 | 037104 | FB UNASSIGNED | .00 | -1,806,686.65 |
| 9000 | 037201 | CTRL TOTAL-BUD FB DESIGNATED | 31,611.02 | -198,569.23 |
| 9000 | 047000 | Ctrl Total - Revenues | -240,069.27 | -1,100,010.74 |
| 9000 | 057000 | CTRL TOTAL-EXPENDITURES | 153,216.24 | 734,471.61 |

BALANCE SHEET FOR 2025 4

| FUND: 9000 Airport Operations | | NET CHANGE FOR PERIOD | ACCOUNT BALANCE |
|-------------------------------|----------------------------------|--------------------------|--------------------|
| FUND BALANCE | | | |
| | TOTAL FUND BALANCE | -86,853.03 | -4,008,623.78 |
| | TOTAL LIABILITIES + FUND BALANCE | -68,896.84 | -6,572,549.97 |

BALANCE SHEET FOR 2025 4

| FUND: 9020 Airport Capital Projects Fund | | | NET CHANGE FOR PERIOD | ACCOUNT BALANCE |
|--|----------------------------------|--------------------------------|--------------------------|--------------------|
| ASSETS | | | | |
| 9020 | 011530 | Accounts Receivable | .00 | 830,223.85 |
| 9020 | 016000 | Due to/from Other Funds | -283,767.70 | 14,992,666.39 |
| | TOTAL ASSETS | | -283,767.70 | 15,822,890.24 |
| FUND BALANCE | | | | |
| 9020 | 037000 | Ctrl Total - Encumbrances | -260,651.54 | 631,044.35 |
| 9020 | 037104 | FB-UNASSIGNED-CTY | .00 | -16,028,611.76 |
| 9020 | 037201 | Ctrl Total - Bud FB Designated | 260,651.54 | -631,044.35 |
| 9020 | 047000 | Ctrl Total - Revenues | -5,476.90 | -154,846.44 |
| 9020 | 057000 | Ctrl Total - Expenditures | 289,244.60 | 360,567.96 |
| | TOTAL FUND BALANCE | | 283,767.70 | -15,822,890.24 |
| | TOTAL LIABILITIES + FUND BALANCE | | 283,767.70 | -15,822,890.24 |

BALANCE SHEET FOR 2025 4

| FUND: 9030 Airport Land Fund | | | NET CHANGE FOR PERIOD | ACCOUNT BALANCE |
|----------------------------------|--------------------|---------------------------|--------------------------|--------------------|
| ASSETS | | | | |
| 9030 | 011111 | Investments-MM-Airpark | .00 | 762,775.65 |
| 9030 | 011113 | Investments-MILESTONES CD | .00 | 240.21 |
| 9030 | 016000 | Due to/from Other Funds | .00 | -525,067.06 |
| | TOTAL ASSETS | | .00 | 237,948.80 |
| FUND BALANCE | | | | |
| 9030 | 037104 | FB-UNASSIGNED-CTY | .00 | -236,589.63 |
| 9030 | 047000 | Ctrl Total - Revenues | .00 | -1,359.17 |
| | TOTAL FUND BALANCE | | .00 | -237,948.80 |
| TOTAL LIABILITIES + FUND BALANCE | | | .00 | -237,948.80 |

** END OF REPORT - Generated by Gina Klemanski **

**AUBURN LEWISTON AIRPORT
PROPOSED BUDGET
FY2024**

| | FY2022 REVISED BUDGET | UNAUDITED FY2022 ACTUAL | FY2023 APPROVED BUDGET | FY2023 REVISED BUDGET | FY2023 ACTUAL (UNAUDITED) AS OF 6/30/2023 | FY2024 ADOPTED BUDGET | FY2024 UNAUDITED | FY2025 ADOPTED 4/10/2024 | FY2025 YTD 10/31/2024 | % Used of Budget FOR FY25 |
|----------------------------|--------------------------------------|--|---------------------------------------|--------------------------------------|--|--------------------------------------|-----------------------------|---|--------------------------------------|--|
| AIRPORT OPERATIONS | | | | | | | | | | |
| REVENUES | | | | | | | | | | |
| Operations | | | | | | | | | | |
| Fees - Fuel Flowage | 15,000 | 14,602 | 20,000 | 20,000 | 12,082 | 13,500 | 17,874 | 18,500 | 8,297 | 45% |
| Fees - Landings | 23,788 | 25,561 | 30,000 | 30,000 | 29,730 | 27,000 | 28,872 | 40,000 | 19,453 | 49% |
| Christian Hill Materials | 97,500 | 75,258 | 97,500 | 97,500 | 71,867 | 100,000 | 91,837 | 100,000 | 23,319 | 23% |
| Rental Fees | 256,540 | 270,588 | 248,290 | 248,290 | 208,372 | 207,500 | 130,365 | 175,000 | 77,832 | 44% |
| Flight Simulator | - | - | - | 7,000 | 192 | 6,500 | 772 | 2,000 | - | 0% |
| | 392,828 | 386,010 | 395,790 | 402,790 | 322,243 | 354,500 | 269,721 | 335,500 | 128,901 | 38% |
| Non-Operations | | | | | | | | | | |
| Municipal Subsidy | 354,000 | 354,000 | 410,000 | 410,000 | 410,000 | 410,000 | 410,000 | 410,000 | 307,500 | 75% |
| Tax Sharing | 27,500 | 23,100 | 28,000 | 28,000 | - | - | - | - | - | - |
| Service fees | 1,500 | 103 | 1,500 | 1,500 | 467 | 500 | 18,841 | 500 | 870 | 174% |
| Investment Income | 1,100 | 563 | 1,100 | 1,100 | 2,946 | 1,000 | 7,115 | 3,000 | 1,110 | 37% |
| Sale of Hangar #5 Assets | - | - | - | - | - | 75,000 | 340,432 | 75,000 | 204,143 | 272% |
| Sale of Assets | - | 15,800 | 45,000 | 45,000 | 49,169 | - | - | - | - | - |
| | 384,100 | 393,566 | 485,600 | 485,600 | 462,582 | 486,500 | 776,388 | 488,500 | 513,623 | 105% |
| TOTAL REVENUES | 776,928 | 779,576 | 881,390 | 888,390 | 784,825 | 841,000 | 1,046,109 | 824,000 | 642,524 | 78% |
| EXPENDITURES | | | | | | | | | | |
| Regular Salaries | 268,918 | 233,378 | 305,107 | 305,107 | 287,229 | 262,035 | 142,334 | 170,000 | 70,710 | 42% |
| Overtime | 4,000 | 4,115 | 4,000 | 4,000 | 5,054 | 4,000 | 6,710 | 9,000 | 988 | 11% |
| Fringe Benefits | 108,161 | 104,134 | 132,902 | 132,902 | 118,957 | 166,445 | 81,875 | 118,283 | 33,101 | 28% |
| Professional Development | 9,855 | 2,200 | 14,755 | 14,755 | 1,938 | 6,000 | 3,161 | 15,000 | 7,159 | 48% |
| Gen/Professional | 2,000 | 425 | 2,000 | 2,000 | 10,491 | 9,000 | 99 | 140,000 | 55,468 | 40% |
| MV Supplies - Gas & Oil | 15,175 | 11,878 | 12,700 | 12,700 | 18,175 | 20,000 | 25,732 | 26,000 | 79 | 0% |
| Snow and Ice Control | 26,488 | 9,390 | 30,988 | 30,988 | 17,385 | 18,000 | - | 1,000 | - | 0% |
| Utilities | 32,953 | 39,145 | 33,425 | 33,425 | 50,641 | 125,500 | 94,198 | 115,000 | 3,792 | 3% |
| Building Maintenance | 34,000 | 19,463 | 36,800 | 36,800 | 48,586 | 23,100 | 34,004 | 33,000 | 20,160 | 61% |
| Vehicle Maintenance | 16,675 | 38,728 | 20,875 | 20,875 | 21,041 | 17,831 | 26,249 | 25,000 | 3,350 | 13% |
| Radio Maintenance | 5,350 | 4,434 | 3,050 | 3,050 | 361 | 1,700 | 786 | 1,500 | - | 0% |
| Electrical Maintenance | 1,000 | 3,906 | 5,000 | 5,000 | 7,757 | 7,000 | 7,218 | 4,000 | - | 0% |
| Airfield Maintenance | 24,438 | 23,420 | 26,710 | 26,710 | 18,405 | 30,750 | 13,804 | 32,250 | 7,525 | 23% |
| Computer / Office Machine | 7,000 | 11,814 | 20,000 | 20,000 | 20,657 | 20,500 | 18,705 | 10,000 | 227 | 2% |
| Pavement Maintenance | 8,798 | - | 7,298 | 7,298 | - | 6,000 | 45,329 | 29,000 | 18,816 | 65% |
| Advertising and Promo | 9,065 | 2,162 | 12,500 | 12,500 | 12,458 | 6,500 | 1,448 | 7,500 | - | 0% |
| Professional Services | 15,000 | 18,354 | 15,000 | 15,000 | 29,845 | 35,800 | 36,230 | 42,800 | - | 0% |
| Legal Services | 7,500 | 7,704 | 15,000 | 15,000 | 37,700 | 45,000 | 14,808 | 20,000 | 1,294 | 6% |
| Life Flight Land Fund Loan | - | - | - | - | - | 12,000 | 12,000 | 12,000 | - | 0% |
| Office Supplies | 5,600 | 4,470 | 4,600 | 4,600 | 4,436 | 4,100 | 4,353 | 2,500 | 248 | 10% |
| Telephone and Internet | 5,310 | 6,899 | 6,260 | 6,260 | 5,048 | 5,700 | 9,803 | 9,000 | 2,763 | 31% |
| Insurance Premiums | 40,278 | 67,495 | 41,486 | 41,486 | 36,221 | 40,200 | 22,060 | 33,400 | 15,438 | 46% |
| Depreciation | - | - | - | - | - | - | - | - | - | - |
| TOTAL EXPENDITURES | 647,564 | 613,514 | 750,456 | 750,456 | 752,384 | 867,161 | 600,905 | 856,233 | 241,119 | 28% |
| OVER / UNDER | 129,364 | 166,061 | 130,934 | 137,934 | 32,441 | (26,161) | 445,204 | (32,233) | 401,406 | |

**AUBURN LEWISTON AIRPORT
PROPOSED BUDGET
FY2024**

| | FY2022 REVISED BUDGET | UNAUDITED FY2022 ACTUAL | FY2023 APPROVED BUDGET | FY2023 REVISED BUDGET | FY2023 ACTUAL (UNAUDITED) AS OF 6/30/2023 | FY2024 ADOPTED BUDGET | FY2024 UNAUDITED | FY2025 ADOPTED 4/10/2024 | FY2025 YTD 10/31/2024 | % Used of Budget FOR FY25 |
|---|--------------------------------------|--|---------------------------------------|--------------------------------------|--|--------------------------------------|-----------------------------|---|--------------------------------------|--|
| FBO (FLIGHT LINE SERVICES/HANGAR) REVENUES | | | | | | | | | | |
| Fuel and Oil Sales | 671,250 | 780,048 | 1,066,000 | 1,066,000 | 707,853 | 661,372 | 762,979 | 1,007,750 | 384,277 | 38% |
| Tie Down & Hanger Fees (Based) | 33,125 | 31,439 | 35,000 | 35,000 | 50,723 | 50,000 | 74,488 | 60,000 | 23,435 | 39% |
| Tie Down & Hanger Fees (Transient) | | | | | | | | - | 8,860 | |
| Facility Fees | | | | | | | | | 21,145 | |
| Catering | 2,500 | 886 | 2,500 | 2,500 | 1,231 | - | 214 | - | 3,146 | |
| After Hour Call Out | 4,000 | 7,077 | 6,000 | 6,000 | 14,600 | 5,625 | 9,275 | 10,000 | 10,950 | 110% |
| Flight Services | 3,750 | 930 | 6,475 | 6,475 | 2,218 | 6,620 | 5,258 | 7,000 | 3,950 | 56% |
| Rental Car | 5,500 | 2,231 | - | - | 2,018 | 3,340 | 2,948 | 3,000 | 1,724 | 57% |
| Service Lease | - | - | - | - | - | 7,200 | 3,600 | - | - | |
| TOTAL REVENUES | 720,125 | 822,611 | 1,115,975 | 1,115,975 | 778,643 | 734,157 | 858,762 | 1,087,750 | 457,486 | 42% |
| EXPENDITURES | | | | | | | | | | |
| Regular Salaries | 185,318 | 183,418 | 232,398 | 232,398 | 197,640 | 150,000 | 34,330 | - | - | |
| Overtime | 4,000 | 6,260 | 4,000 | 4,000 | 6,245 | 4,000 | 32 | - | - | |
| Fringe Benefits | 65,445 | 49,117 | 148,133 | 148,133 | 36,874 | - | - | - | - | |
| Contract Services | | | | | | | 168,667 | 200,000 | 116,786 | 58% |
| Advertising | 9,065 | 937 | 6,000 | 8,565 | 18 | 1,200 | 1,283 | - | 789 | |
| Meals | 3,255 | 987 | 15,700 | 15,700 | 169 | - | - | 500 | - | 0% |
| Processing Fees | | | | | | | 7,120 | - | 5,337 | |
| Plant Equipment | 2,065 | 2,788 | 2,065 | 7,838 | 7,926 | 2,065 | 3,134 | 1,800 | 377 | 21% |
| Ground Support Equipment | 21,400 | 72,326 | 22,400 | 25,516 | 27,679 | 16,000 | 24,665 | 9,700 | 2,707 | 28% |
| Fuels & Oils | 436,051 | 594,712 | 691,201 | 697,125 | 513,707 | 525,000 | 619,743 | 702,500 | 231,673 | 33% |
| Fuel Flowage | | | | | | 12,500 | 16,040 | 17,500 | 6,238 | 36% |
| Supplies Aircraft Maintenance | 1,500 | 63 | 849 | 849 | 536 | - | - | - | - | |
| Hanger Loan to Cities | 115,000 | 33,050 | 115,000 | 115,000 | - | - | - | 115,000 | 115,000 | 100% |
| Building Maintenance | | | | | | | | - | 6,261 | |
| Insurance Premiums | - | - | - | - | - | 2,500 | - | - | - | |
| Utilities | 16,428 | 14,705 | 16,163 | 16,163 | 16,649 | - | - | - | 7,614 | |
| | 859,527 | 958,363 | 1,253,909 | 1,271,287 | 807,442 | 713,265 | 875,014 | 1,047,000 | 492,781 | 47% |
| OVER / UNDER | (139,402) | (135,752) | (137,934) | (155,312) | (28,799) | 20,892 | (16,252) | 40,750 | (35,295) | |
| | | | | | | TOTAL Ops and FBO | 428,952 | 8,518 | 366,111 | |